

First Art Gallery of Olathe
MINUTES: Members Monthly Meeting

Date- **February 11, 2019**

Location: 11951 Strangline Rd., Olathe, KS

Meeting was called to order by David Stewart 6 pm.

This is a combined meeting of Olathe Visual Artists and First Art Gallery of Olathe Members

Gallery & OVA Members- Present:

David Stewart, Ruth Bukovac, Rita Sherman, Dan Yoekum, Sherri Hanna, Beth Mayer, Mark Emeley, Susan & Haley Sellmeyer, Rita Sherman, Paula Acheson

ABSENT MEMBERS- John Ricklefs Jay Smith, Mitch Bolander, Anne Lormis, Pat Roberson, Patti Page, Paul Martveli, Derek Petre, Jane Kirk, John Burns, Jason Walker, Barbara Foster, MaryAnn Delgado, Karen Jones, Patsy Bortner, Jackie Eatinger, Shera Herman, Jim Walker, Suzy Perkins, Carol Rubsam, , Jean Hutchison, Sharon Defreese, Joan Wissbuam

Minutes: Approved prior month's emailed out minutes

Treasurers Report: Approved Rita Sherman

Month- ok Still owe money to KC Studio for last years ad otherwise all caught up

Sales – Steady Classes- Down

Rita looked at last months sales again and they were **not** down

Committee Reports:

****Building /maintenance: Landlord** update: Jason absent

Nothing new to report from landlord

****Membership/Jury - director- Sherri Hanna**

- No new members
- Currently the gallery has openings for 2D and 3D artists- please promote that we are looking for artists to join.
- Susan Sellmeyer put a call for artists on the OVA Facebook for the gallery, OSAF, and OVA

****OVA Partners-director David**

- **PLEASE promote** upcoming workshops
- OVA is also looking for more members- please promote that OVA is looking for artists to join.
- OVA meetings will be combined with Gallery meetings until after the OSAF

****Fundraising Department- director- still needed** contact Dave to help, Suggestions needed

- OVA is still looking for a grant writing.

****Associate recruiter Department- director- still needed** (Invite friends, relatives, and retirees to be an associate)

****Community Outreach Department- director: John Riklefs** (Events outside the gallery, displays, tent sales, etc.)

****Communications/social Media-director- Carol, Facebook, Instagram, & Websites**

- **Carol needs gallery members to send new photos of their work with brief descriptions that include, title, size and price for the website. And a brief artist statement**
- Paula is working on the facebook

NEW Business:

- Olathe Arts Alliance presented OVA with \$862. for the OVA scholarship fund
- The Vibe Radio Station over charged us last year \$2100. And is refunding it.
- Carol made OSAF website on Yola it is up and running
- Gallery Rotation: 2D rotates spaces in the gallery at the end of April 27,28,29,30
- Haley will have a rock painting workshop on May 4th at the gallery 2pm

Other Business: Updates & Follow up

- Members (last month) **Voted to accept** new membership tiers to offer more choices to help get more new members.

MEMBERSHIP TIERS

ACTIVE MEMBERSHIP

Level 1 = work 10-12 hours per month, 15% commission to the gallery, large space and pay a monthly membership fee \$75.

Level 2= work 10-12 hours per month, 15% commission to the gallery, space B (wing wall) and pay a monthly membership fee \$50.

Level 3= work 10-12 hours per month, 15% commission to the gallery, space C (smallest wing wall) and pay a monthly membership fee \$30.

SPECIAL MEMBERSHIPS- available

\$85. Semi- Active=work 6 hours per month 20% commission

\$95. Non-working- **higher** membership fee and 35% commission

\$50. Active- Instructor Membership – no gallery space, working in gallery 10 hours, 15% commission, open access to teaching space during & after gallery hours.

\$60. Teach only membership- no gallery space, not working gallery hours, 15% commission, limited access to teaching space only during gallery hours.

OSAF 2019

- **Dave is asking members to help** with things that still need to be done for the OSAF

Ruth handed out a Check list showing what is and isn't done yet for the OSAF

OSAF - CHECK LIST= items in yellow are done

1. ZAPP= **DONE**
2. MAP- Dave is working on it
3. PERMIT- Dave is working on it
4. SPONSORS SIGNED- we need help- Ruth will make a folder to have at the gallery with sponsor forms in it
5. MARKETING- we need help- Ed Roche is working on some of this
6. FACEBOOK & WEBSITE =**DONE**
7. SECURITY- 10hr. guard and overnight=**DONE same as last year one guard 10hours then boy scouts over night**
8. PORT-A-POTTIES, 7 TRASH BOXES, SCHEDULED= **DONE**
9. WALKIE TALKIES- DONATED FROM MIDLAND =**DONE**
10. MUSIC TENT- RESERVED= **DONE Johnson county Rentals**
11. GOLF CART= **DONE** booked one cart
12. **BARRICADES= DONE provided by Morgan Construction Services contact Quinton**
13. SOUND SYSTEM & GENERATORS FOR POWER- We need help
14. LUNCHESES- COUPONS=
15. FOOD TRUCKS BOOKED- Rita has one booked we need two more, Beth is checking on shaved ice truck
16. MUSICIANS BOOKED= HALF DONE Ruth working on it
17. ART ORGANIZATIONS CONTACTED- we need help
 - 15 artists have signed up so far on Zapp and 3 in the gallery for the art fair
 - Dave working with the City permit committees list of items that must be done before the OSAF permit will be issued.
 - Remember to sign up for one of the OSAF committees (if you haven't already) and start working with your team
 - Reminder Members Voted to take late dues out of the commission checks of that artist.
 - If you are paying your membership dues using paypal please add 3% to the total to make up for the charge also add for credit card payments
 - Please remember if you are doing an outside art fair do not strip the walls in the gallery please leave a few pieces so your wall space is not empty
 - Reminder to sign up to work in the gallery by the 1st of each month (hrs.10-6 W-Sat.&12-6 Sun)
 - Reminder the hours for the receptions are now 6-8pm on the First Saturday

Featured Artist: February= Paula Acheson & Jay Smith

March = Carol Rubsam

Enterprise Bank- February= John Ricklefs

March = Haley Sellmeyer

Meeting Adjourned 8:30pm

NEXT MEETING: March 5, 2019 @ 6 PM

UPCOMING:**FEATURED ARTIST AND ENTERPRISE BANK**

2019 MONTH	FEATURED ARTIST	2019 MONTH	ENTERPRISE BANK ARTIST
JANUARY	JOHN RICKLEFS	JANUARY	DAN YOEKUM
FEBRUARY	PAULA ACHESON & JAY SMITH	FEBRUARY	JOHN RICKLEFS
MARCH	CAROL RUBSAM	MARCH	HAILEY SELLMEYER
APRIL	SUZY PERKINS	APRIL	CAROL RUBSAM
MAY	RUTH BUKOVAC	MAY	SUZY PERKINS
JUNE	DAVE STEWART	JUNE	SHARON DEFREECE
JULY	SHERRI HANNA & OVA	JULY	DAVE STEWART
AUGUST	ANNE LORMIS	AUGUST	
SEPTEMBER	RITA SHERMAN	SEPTEMBER	ANNE LORMIS
OCTOBER	SHARON DEFREECE	OCTOBER	PAULA ACHESON
NOVEMBER	JEAN HUTCHISON	NOVEMBER	
DECEMBER	HOLIDAY ART DISPLAY & OVA	DECEMBER	NO DISPLAY THIS MONTH

SPECIAL EVENTS

SHOW/WORSHOP	WHERE	WHEN	TIME	CONTACT
Bunco Party - Private	FIRST ART GALLERY	February 25 th	4:30-8:00pm	Ruth Bukovac or Beth Mayer
OVA Workshop- Social Media, FB, instagram, etc.	FIRST ART GALLERY	March 11,	6:00pm	Susan Sellmeyer
OVA Workshop- March Miniatures	FIRST ART GALLERY	March 19 th	6:30-8:30	Ruth Bukovac or Beth Mayer
OVA Workshop- Impressionist Water Lilies	FIRST ART GALLERY	March 26 th	6:30-8:30	Ruth Bukovac or Beth Mayer

CURRENT CLASS SCHEDULES

INSTRUCTOR	DAYS	TIME	MEDIUM	AVAILABLE OPENINGS
RUTH BUKOVAC	SUNDAY	3:30-4:30 4:30-5:30	CHILDREN- DRAWING	1
	MAR.24, APRIL 14 MAY 5	2:00-3:00 2:00-3:00	Clay Copper	5 5
	CAROL RUBSAM	WEDNESDAY THURSDAY	Wed. 3-5 pm Thur.4-6 pm	ADULT- DRAWING & PAINTING Private lessons also available contact Carol to schedule
SHARON DEFREECE	THURSDAY	12-3PM	ADULT-WATERCOLOR	4
DAVID STEWART	WEDNESDAY SATURDAY	6-9PM 9-12PM	Individual study & Advanced Skills in Art and Painting	9

2019 OSAF- COMMITTEES

ZAPP-

Update and reactivate Zappication **Team Leader=** Dave

Team= 1. Anne 2. Carol

ADVERTISING & MARKETING- in charge of Advertising budget, poster design (Sherri Hanna making) distribute posters, place ads on TV, radio, Website and FB. Find free calendars to list fair. (Artskgo.com, spectrum cable vision, pitch, event brite, meetup kc, **Attend Chamber breakfasts** (every Thursday 9-10:30 different locations)

Team Leader =

Team= 1. Susan Sellmeyer OVA:FB 2. Paula Acheson 3. 4.

5. 6. 7. 8.

Websites- **Team=** Carol (Gallery) & Karen Jones (OVA) both OSAF

DONATIONS & FUND RAISING- Update Donor letter, send out donor letters to area businesses, get a donation space put on both websites, make a go fund me for OSAF on facebook, **Attend Chamber breakfasts** (every Thursday 9-10:30 different locations)

Team Leader=

Team= 1. Mary Ann Delgato 2. 3. 4. 5. 6. 7. 8.

ART ORGANIZATIONS CONTACT- Contact all local art organizations and ask for donations, volunteers and to be listed on any free calendars.

Team Leader= Carol **Team=** 1. Jay Smith 2.

HOSPITALITY- TEAM LEADER= SHERRI HANNA

Team = 1.Ruth 2.Sharon 3.Jean Hutchinson 4.Mary Ann Delgato 5. Suzy Perkins 6. Patty Page 7. Barbara Foster 8. Beth Mayer

RESPONSIBILITIES: Clean Up- in charge of cleaning gallery on a regular basis, **Artist Check in** – check artists in the morning of the fair , Hospitality for Artists- set up food & light snacks in the gallery for breakfast and throughout the fair days, Contact restaurants or grocery stores to find food donations , Man the gallery days of fair , Help with volunteers on fair days- runners, greeters, booth sitters , Pick up Survey from artists before they leave at the end of the show.

VOLUNTEERS (artist check in, check out, set up, OVA tent, etc) – **Team Leader=** Beth Mayer

Team= 1. 2. 3. 4. 5. 6. 7. 8.

OUTSIDE OPERATIONS (traffic, food delivery, tent set-up & placement, parking, security, golf cart, etc.)

Team Leader= Jason Walker

Team = 1. Alan Hutchinson 2. Beth Mayer 3. 4. 5. 6. 7. 8.

MUSIC- Schedule all musical groups for the fair **Team Leader= Ruth**

Team= 1. Paul M. 2. Pat. R.

FINANCES- Deal with all financials for the fair= Rita Sherman

SCULPTURE CONTEST- Find sculptors to participate in contest and work with Eric on installation of sculptures = **Jason Walker**